**DDAWNY Day Hab Sub Committee Meeting Minutes**

**March 4th, 2020**

CCO Updates-

* Some CCs are sending in SARFs to enroll individuals without notifying the agency first
* Turnover is high
* Communication when a CC leaves is lacking
* There are monthly webinars from Person Centered Services-haven’t been very useful as of late
* Make sure there is a liaison from your agency that is getting updates from Kristen Rhodes at PCS

Documentation/Staff Action Plans

* Scoring methods-most agencies are using some sort of staff action (VP, hand over hand, 1:1, etc)
* Goals-for people that are aging, we are using more of a maintenance goal-will this be sufficient once Managed Care takes over? Will we need goals to show progress? We discussed making goals simpler for this population to be able to show some progress
* Aging people napping during the day? Is it a big deal? Some day habs have “cozy rooms” and scheduled “nap” times-as long as they are working on their goals and participating for most of the time they are there
* Software-Therap, Precision Care, Evolve and Foot Hold are some of the ones mentioned-we don’t know what will happen with Medisked

Managed Care

* Where are we at? They want to see data-lower the bar for people to achieve their goals

Transportation

* Seems to be many problems with Cedar Bus and it’s very costly
* Agencies are doing more of their own routes to save money
* Tracking-using systems such as Orion for GPS tracking and documenting individuals in and out of vehicles

Staffing

* A constant struggle to recruit staff with offering low paying wages
* Some agencies are offering a sign on bonus
* Many share staff with residential
* Some agencies offer tiers-more money based on experience and/or education level

Intake Process

* Referral packets are incomplete and don’t include pertinent information (such as behaviors and medical needs)
* Many agencies are doing trial days before accepting individuals into the service
* A “full day visit” with or without their staff/care provider-to gain a true picture of how the person reacts in the environment

Group Home Concerns/Communication

* Many agencies are experiencing individuals being sent in with illnesses
* Some have criteria set (example-if fever-cannot come back until fever free for 24 hours)
* Food protocols are not being followed-lunches being sent in incorrectly
* Seeing a decline in care-probably due to staff shortages

Other Topics?

* Individuals coming into day hab drunk-what resources are out there for addiction or substance abuse for people with disabilities? (I will look for resources)
* Deducting lunch time-Pathways conducts a time study one time per year to see how much time is actually spent on individuals eating lunch-this year they are using 22 minutes rather than 30-this helps them to achieve full billing
* Training for domestic violence in the workplace-what is out there? How do we protect our staff? (I will look for resources)

**NEXT MEETING IS MONDAY JUNE 1st at 10:00-location TBD**

**\*\*\*\*bring your CCO concerns**